

SOUTHERN OREGON CHILD AND FAMILY COUNCIL, INC.

POLICY COUNCIL MEETING MINUTES

February 18th, 2025, 5:00-6:25pm
Teams Meeting

PRESENT: [OBJ]

(PC)

Reg 1- Josh Ruby
Reg 3- Donea Goshert, Itzarai Ramirez
Reg 4- Staci Flores, Heidi DiBetta
Reg 5- Ebony Brooks
Reg- 6- James Grice & Jamey Owens
Reg 7- Keana Adams
Community Rep Yunyu Patterson

(STAFF)

Katherine Clayton- Executive Director
Megan Powers- Practicum Student
Stacey Daniszewski-ERSEA Manager
Stephanie Finch-Head Start Director
Shandi Phelps- PFCE Supervisor
Shanice Stringer-PFCE Supervisor
Yoana Martine-PFCE Admin Assistant

Policy Council Leadership Team 2024-2025

Chair- James Region 6
Vice Chair- Stacie Region 4
Secretary- Heidi Di Betta region 4
Alternate Secretary- Vacant
Treasurer-Yunyu Patterson Community Rep
Alternate Treasurer- Vacant
Board Liaison- Keana Adams Region 7
Alternate Board Liaison-Barbara Woodrum region 8
State Representatives- Stacie and Jayme
Alternate State Representative- Donea

CALL TO ORDER, ROLL CALL, AND GROUND RULES:

Chair called the meeting to order 5:01 pm, went over roll call and ground rules
Called the meeting to order. A Policy Council quorum was established after roll call.

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES-

Donea moves to approve the Policy Council Minutes. Heidi seconds the motion to move to approve the monthly Policy Council Minutes. None opposed, no abstentions, Motion was carried.

WARM-UP ACTIVITY

Favorite thing about snow days? Had most of the week off due to accumulated snow.

CONSENT AGENDA

Stephanie Finch went over what the consent agenda items. Items can be found on the PC member profile page for review

1. PIS
2. Meal Count
3. Financial Statements/Credit Card Statements
4. Enrollment Report

Heidi moves to accept the March Policy Council Consent Agenda. Itzarai seconds the motion and moves to accept the March Policy Council Consent Agenda. No one opposed, no abstentions, Motion was carried

Treasurer Report- Yunyu Patterson gave the report

EXECUTIVE DIRECTOR'S/ 0-5 HEAD START DIRECTOR REPORT

EXECUTIVE DIRECTOR'S-Katherine

PIS:

TRAINING

ERSEA- Stacey

- Eligibility
- Recruitment
- Selection
- Enrolment
- Attendance

Processing criteria to ensure children who are eligible can enrolled into the Head Start Program. Documentation is reviewed and selections are done weekly to fill slots within 30 days. Once all steps are taken by the ERSEA a phone call is made to the family requesting enrollment.

Announcements

1. We are currently 96% enrolled
2. Selection comity Monday FEB 24th 2-3:30pm
3. Next meeting March 18th 5:00-7:00pm Microsoft Team Meeting
4. Reading competition going on March 3rd-April 30th

Three things to take back to the center (important that these items are shared with region advocates)

1. Family Advocates are still collecting recipes! So don't forget to share your favorite family dish!!
2. Nutrition food highlight of the month: Potatoes! What's your favorite way to prepare potatoes?
3. Happy Birthday Head Start gardening and literacy coming soon. We can't wait to celebrate 60 years of service to kids and families.!

Name Tag- James Grice

ADJOURNMENT

MOTION: Jamey made a motion to adjourn the March Policy Council Meeting at 6:30 pm; Heidi seconded the motion to adjourn the March Policy Council Meeting; no one opposed, no abstentions, motion was carried.